

Village of Mazon Board

Minutes

January 12, 2026

The meeting was called to order at 6:00 pm on January 12, 2026.

Present were: Jeff Marques, Melanie Murphy, Rachel Carrell, Jared Kowalewski, Pam Pastick, Kris Webster, Diane Punke, R. Tondini, Larry Pastick, John Frederick, Chris Dearth, Tim Hejny

Absent: Kirk Houchin

The minutes for December 8, 2025, were presented for approval. **K. Webster made a motion to approve December 8, 2025, minutes as presented. The motion was seconded by P. Pastick. Roll was taken. J. Kowalewski-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The Personnel Committee minutes for January 7, 2026, were presented for approval. **R. Tondini made a motion to approve January 7, 2026, Personnel Committee minutes as presented. The motion was seconded by P. Pastick. Roll was taken. J. Kowalewski-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The bill list for December 29, 2025, was presented for approval. **K. Webster made a motion to approve the bill list for December 29, 2025, as presented. The motion was seconded by P. Pastick. Roll was taken. J. Kowalewski-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The bill list for January 12, 2026, was presented for approval. **K. Webster made a motion to approve the bill list for January 12, 2026, as presented. The motion was seconded by P. Pastick. Roll was taken. J. Kowalewski-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**Treasurer:**

There are no CDs currently up for renewal.

The November 2025 Treasurer's Report was presented for approval. **D. Punke made a motion to approve the November 2025 Treasurer's Report as presented. The motion was seconded by K. Webster. Roll was taken. J. Kowalewski-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The December 2025 Treasurer's Report was presented for review.

**Secretary:**

M. Murphy reported to the board. M. Murphy stated that she has closed out the payroll for the 2025 calendar year. Illinois and Unemployment wage reporting have been submitted and paid. End of year

Federal taxes have been completed and submitted. The employee W-2s have been completed, sent out, and all wages reported to Social Security. She added that she will be completing our 2025 Payroll Audit this week.

M. Murphy stated that the annual appreciation dinner is booked at Maria's in Morris for Friday, February 20th.

M. Murphy informed the board that she has contacted the Risk Management Association, and the village has coverage for our Sesquicentennial event in August of 2026. The special event coverage includes liquor liability insurance. I will be given a liquor liability certificate which will be needed to obtain a state liquor license.

**Public Comment:**

D. Punke stated that a resident complained to her that a couple properties in town were getting really bad again. She stated that she informed the resident that we are working on it.

J. Kowalewski asked if we are looking into any grants yet for replacing the village pipes. J. Marques stated that we are not ready for that yet.

M. Murphy stated she had many calls to the office from residents regarding the recent water rate increase. She explained most callers were understanding and respectful and just wanted to have the information. She added that she explained the increase to callers and also directed them to the website where the information is posted.

**President:**

J. Marques informed the board that the Morris Hospital building will be closing in May 2026. He stated that he would like to talk to someone about the village buying the building.

J. Marques also wanted to bring to the board's attention that during the Sesquicentennial Celebration, the Mazon Fire Department plans on holding their annual fundraiser in the middle of our celebration/fundraiser. He stated that he does not believe we should allow this due to our Sesquicentennial raising funds for park equipment and park expansion. He believes this will cause conflict and confusion to attendees and donors as to who is benefiting from these funds. The board unanimously agreed.

**Committee Reports:**

Nothing at this time.

**Old Business:**

Nothing at this time.

**New Business:**

**D. Punke made a motion to approve a Resolution Establishing a Sesquicentennial Committee for the Village of Mazon's 150th Anniversary Celebration. The motion was seconded by J. Kowalewski. Roll was taken. J. Kowalewski-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**Sesquicentennial Committee Liquor License was tabled.**

**J. Kowalewski made a motion to approve Village of Mazon Sesquicentennial Committee to apply for a state liquor license pending the approval of the local liquor license approval. The motion was seconded by P. Pastick. Roll was taken. J. Kowalewski-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**J. Kowalewski made a motion to approve an Ordinance Pursuant to Division 139 of the Illinois Municipal Code Authorizing the Construction of Sanitary Sewer Improvements and Finding Need and Necessity for the Acquisition of all Necessary Easements Associated. The motion was seconded by K. Webster. Roll was taken. J. Kowalewski-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**K. Webster made a motion to approve the Authorization, Approval, and Ratification of a License Agreement Between the Village of Mazon and BNSF for the Construction, Operation, and Maintenance of a Village Sewer Main. The motion was seconded by P. Pastick. Roll was taken. J. Kowalewski-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

**Director of Public Works:**

J. Frederick reported to the board. He informed the board that the motor for the spreader on the yellow dump went bad and they were able to replace it. The school and daycare lead and copper certification paperwork has been completed and submitted. Water samples, water reports, and sewer reports have been completed for the month of December. He stated that the aerator in pond 2 went down. They replaced fuses on it and it is operational. He added that public works employees have been going through the maintenance shed and disposing of garbage and organizing.

**Chief of Police:**

L. Pastick reported to the board. L. Pastick stated that he has had 18 traffic stops since the last meeting. He stated that he had 302 traffic stops in total for 2025. Reportable crime went down in 2025 from 2024. He added that he received \$210.02 from Grundy County for traffic fines. Total received in 2025 was \$3119.37.

**Zoning:**

Nothing at this time.

**Engineer:**

Nothing at this time.

**Attorney:**

Nothing at this time.

**K. Webster made a motion to adjourn at 6:55 pm. J. Kowalewski seconded the motion. Roll was taken. J. Kowalewski-Yes, P. Pastick-Yes, K. Webster-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**