

Village of Mazon Board Minutes

October 13, 2025

The meeting was called to order at 6:01 pm on October 13, 2025.

Present were: Jeff Marques, Melanie Murphy, Rachel Carrell, Jared Kowalewski, Kirk Houchin, Pam Pastick, Diane Punke, Roland Tondini, Chris Dearth, Tim Hejny

Absent: Kris Webster, Larry Pastick, Tim Stiles

The minutes for September 22, 2025, were presented for approval. **D. Punke made a motion to approve September 22, 2025, minutes as presented. The motion was seconded by R. Tondini. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The bill list for October 13, 2025, was presented for approval. **D. Punke made a motion to approve the bill list for October 13, 2025, as presented. The motion was seconded by R. Tondini. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

Treasurer:

R. Carrell reported that CD #2017 for General Building is coming due on October 17, 2025. It currently has \$28,899.12 and is getting 5.00% for 14 months at SOCU. They are offering 4.25% for 13 months or 4.00% for 22 months. **D. Punke made a motion to renew CD #2017 at SOCU for 13 months at 4.25%. The motion was seconded by J. Kowalewski. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

The September 2025 Treasurer's Report was presented for review.

Secretary:

M. Murphy informed the board the quarterly federal and state taxes have been completed and submitted. She added that the quarterly unemployment has been completed and submitted as well.

Public Comment:

Nothing at this time.

President:

J. Marques informed the board that someone reached out regarding the grain elevator property about a potential buyer. They wanted to find out if there were any issues or stipulations with the property that needed to be addressed before or right away if the property is purchased. The board discussed this and stated that there is nothing that is known at this time. J. Marques stated that he was unsure at this time what the plan for the property would be if purchased.

Committee Reports:

K. Houchin presented a flyer for the upcoming kick-off meeting on November 13, 2025. He states that he plans on handing them out, door-to-door in Mazon, Verona, and Kinsman. J. Marques stated that the village will need to put up money for this celebration. He added that the village will need to budget for this in the upcoming fiscal year.

Old Business:

Nothing at this time.

New Business:

D. Punke made a motion to approve the donation to MVK Christmas Basket in the amount of \$1,000.00. The motion was seconded by K. Houchin. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.

J. Kowalewski made a motion to approve the Mazon Trick-or-Treating hours of 4:00 pm to 6:30 pm on October 31, 2025. The motion was seconded by P. Pastick. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.

The board discussed the 2026 IML Risk Management Association Annual Contribution. If paid in full by November 14, 2025, the cost is \$41,770.59. **D. Punke made a motion to approve payment IML RMA in the amount of \$41,770.59. The motion was seconded by P. Pastick. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.**

J. Kowalewski made a motion to approve an Ordinance Amending Section 93.05 of the Village Municipal Code Regarding Nuisance Abatement. The motion was seconded by D. Punke. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.

D. Punke made a motion to approve an Ordinance Implementing a Municipal Grocery Tax for the Village of Mazon. The motion was seconded by J. Kowalewski. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.

Director of Public Works:

J. Frederick reported to the board. He informed them that he, Marc, and Logan attended a JULIE conference on the upcoming changes. One change required to be done is our ordinance for lateral service line will need to be updated to require tracer lines for all new lateral service in the village.

J. Frederick stated that there was a water leak at 1003 Nort St. This was the third time this needed repaired, so they decided to pull a new line under North St and replace it.

He also stated that the aerator in the NW corner of pond 1 stopped working. They pulled it and discovered the motor was burnt out. He stated he ordered a new one from Aqua Aerobics, the price was around \$1,800.00.

He informed the board that high service pump 1 started getting air locked causing call-ins. He ordered an air relief valve and installed it. It is operational again and the air relief valve was \$1,800.00.

J. Frederick also informed the board that they have started digging services on the north side and shutting them off. They are also mapping them. He reported they have shut off 15 services, and they are remediating residents' yards immediately after. The empty lots will be remediated when public works has extra time.

Chief of Police:

L. Pastick reported to the board. He stated he attended FBI Swatting Training on 9/24/25. He stated that his monthly reports have been submitted. He completed FBI/CJIS LEEP Training on 10/8/25 and ALICE Training on 10/10/25.

L. Pastick stated that he received the camera grant money in the amount of \$3,608.86. He also stated that the cost of fixing squad was less than he was originally quoted. The cost was \$3310.11. He added that he received \$216.13 in fines from Grundy County.

Zoning:

T. Stiles left an updated permit report for the board.

J. Marques added that Sun Run still has not passed inspection for house on Harmony. The board discussed not issuing any more permits to Sun Run and discussed possibly revoking their contractor registration. There were questions about who has reached out regarding the matter.

K. Houchin asked about Captain's Concrete and if the concrete work had been scheduled. J. Marques stated that sidewalks and curbs will be completed before Halloween, but bigger jobs will be scheduled after the holiday.

Engineer:

T. Hejny informed the board that a draft of the GIS will be ready next week.

Attorney:

Nothing at this time.

D. Punke made a motion to adjourn at 6:42 pm. J. Kowalewski seconded the motion. Roll was taken. J. Kowalewski-Yes, K. Houchin-Yes, P. Pastick-Yes, D. Punke-Yes, R. Tondini-Yes. Motion carried.